

WORKPLAN FOR 2015

Period	Activity	Responsibility
January	4 th Monitoring Committee	NFP
	Submission of combined Strategic and Annual Programme Reports together with Annexes and Annual Meeting draft Agenda to FMO	
March	3 rd Annual Meeting and approval of Strategic and Annual Programme Reports	NFP + PO > FMC/NMFA
	Interim Financial Reports for Programmes MT01, MT02 and MT04	NFP/PO>CA
Q1	Launch of Project MT02/7: Malta Water Conservation Awareness Centre	PP: Office of the Prime Minister
	Launch of Project MT04/2: Renewing the Centre of Residential Restorative Services (CoRRs)	PP: Department of Correctional Services, Ministry for Home Affairs and National Security
	Implementation of enhancements to the Computerised Accounting Records System (CARS)	NFP
April	Publishing of Strategic and Annual Programme Reports and Annual Meeting minutes on FPD website	NFP
Q2	Mid-term promotional and information activity	NFP/PO+FMO+FMC+NFMA
July	Interim Financial Reports for MT01, MT02 and MT04	NFP/PO>CA
September	Submission of Annual TA budget for the following year	NFP > CA> FMC/NMFA
November	Interim Financial Reports for MT01, MT02 and MT04	NFP/PO>CA