

Terms of reference: We are seeking confirmation that the scope of the evaluation is limited to an evaluation of the two projects stated in the document and that it does not include other aspects of the Swiss-Maltese Cooperation Programme, such as, administration of the programme, technical assistance, marketing and communications, or other programme level aspects/components.

As stated in section 3 'Contextual focus', the contract holder is required to plan, design and implement the necessary research methodology and carry out fieldwork in order to assess the two (2) projects, 'Establishing Positron Emission Tomography / Computed Tomography (PET / CT) scanning in the Maltese Islands' and 'Support to the Mediterranean Academy of Diplomatic Studies (MEDAC)' in accordance with the five evaluation criteria set out in section 2.3.1.

1. Does the Contracting Authority have an a priori expectation on the methodology/approach to the evaluation? If so, kindly indicate which is the preferred methodology/approach?

The Contracting Authority does not have an *a priori* expectation on the methodology / approach. Bidders are called upon to propose what they deem to be the most appropriate methodology to ensure the required outputs. Please refer to the section entitled 'Methodology' in the Terms of Reference.

2. Project 1: Establishing Positron Emission Tomography/Computed Tomography (PET/CT) scanning in the Maltese Islands;

a. to what extent is the contracting authority seeking to evaluate the technical/technology aspects of this project (i.e. has Best available technology (BAT) been adopted/procured, etc.)?

The technical specifications of the PET/CT equipment were defined in the project proposal and in the supply tender launched by the Executing Agency. These specifications were drawn up with the assistance of Swiss experts and approved by the Swiss Agency for Development and Cooperation.

b. to what extent is the contracting authority seeking to obtain insights on the impact on targeted areas/groups from a "patient" perspective and if so, to what extent is this deemed achievable (doable) in the timescale and an a priori expectation of availability of this target group to participate?

As stated in section 2.3.1 of the Terms of Reference, the Contracting Authority is seeking to have an assessment of the impact of the grants and of what has been the planned and unplanned impact on the targeted areas/groups. The Contracting Authority does not expect the contract holder to contact patients for their views but to take the opinions/views of clinicians and other expert stakeholders and to make use of any data made available to it by the Executing Agency to arrive at its assessment.

4. Project 2: Support to the Mediterranean Academy of Diplomatic Studies (MEDAC):

c. Assuming that the target users/group of this project are persons from different countries, what is the contracting authority's expectation on the extent of consultation with this target group ?

The Contracting Authority would expect the contract holder to contact via email (through MEDAC) the target users/group of this project that are non-resident in Malta. Users who are resident in Malta can be contacted by phone or meetings can be held with them.

5. Please provide a summary, and format (hard, soft, spreadsheet, etc.) of the data that can be made available to the evaluator by the NCU / Project leaders / Executing Agencies for the purposes of the evaluation? Kindly also provide a commentary on the quality of the data.

In the case of the PET/CT project, the Executing Agency would be able to submit statistics regarding the number of procedures performed, type, new services etc. In the case of the MEDAC project, statistics are available at the Academy concerning the number of students and their nationality, contact details of students (although ideally students would not be contacted directly but through the Academy).