

Annex 11

Checklist for Work Programme Draft 1

Task	Completion			Comments
Has the NA sent the Work Programme no later than 30 days from the deadline?	Yes	No	N/A	
Was the WP presented by the NA complete?	Yes	No	N/A	
Has the NA presented the NAU with correspondence showing that the Ministry responsible for Education has agreed with the policies mentioned in the WP?	Yes	No	N/A	
Are the budgets presented correct?	Yes	No	N/A	
Is the WP in keeping with previous Work Programmes?	Yes	No	N/A	
Is the WP coherent?	Yes	No	N/A	
Is the WP complete?	Yes	No	N/A	

Is the WP on the correct template	Yes	No	N/A	
Is all the supporting documentation attached?	Yes	No	N/A	

Name

Signature

Date