
NAU MEMO

date

Subject **subject**

Date of check **date**

Background/history/description of check

Observations/Recommendations:

Insert description

The issue may be followed up by the NAU at a later stage.

NA feedback is being requested?	Yes	No
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		impact		
		High	Medium	Low
seriousness	High	Critical	Very important	Important
	Medium	Critical	Very important	Important
	Low	Very important	Important	n/a

Insert description

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Signature
Name
Designation

Signature
Name
Designation

Endorsed

Signature

Name
Designation