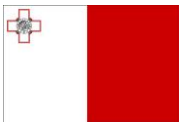




REQUEST FOR QUOTATION No. MEAIM/FPD/ 038/2017

**Specifications: White Mugs with blue colour
inside and printed artwork on the outside**

Closing Date: Friday 10th March 2017, at noon



INTERREG EUROPE Programme 2014-2020
Programme part financed by the European Union
European Regional Development Fund (ERDF)
Co-financing rate: 85%/75% EU Funds; 15% National Funds



Section 1: Specifications

1.0 General Background

The Funds & Programmes Division (FPD) within the Parliamentary Secretariat for the E.U. Presidency 2017 and E.U. Funds, Ministry for European Affairs and Implementation of the Electoral Manifesto (MEAIM), as the National Contact Point for INTERREG EUROPE Programme 2014-2020, is requesting a quotation for the provision of white mugs with blue colour inside and printed artwork in full colour on the outside.

The cost of the relevant products will be met out of national funds.

The selection of the successful bidder will take place in line with the Public Procurement Regulations [LN 352 of 2016] and the cheapest technically compliant will be awarded the bid.

2.0 Specifications

The FPD requires the design and provision of white coffee mugs with blue colour inside and having printed on the outside in full colour the artwork provided in Section 3. Together with the quotation, the service provider should submit pictures of the sample item, including artworks in Section 3. The resizing and designing of the artwork on the mugs shall be the prerogative of the service provider, however the final design have to be endorsed by the FPD before final production is carried out.

Product	Specifications	Quantity
White mug with blue colour inside and printed artwork on the outside	Ceramic white coffee mugs with blue colour inside, having printed on its outside the artwork in full colour as provided in Section 3	100

3.0 Submission and Contact Details

Interested service providers are to fill-in and submit Section 2 of the specifications in order to provide a complete quotation for the design, printing and actual delivery of the item.

All prices must quote VAT separately and in full, which must not be added to the price or shown as a percentage. An invoice will be required after the delivery of the items for payment to be affected.

Clarifications and further information are to be sought through the contact details mentioned hereunder by *Tuesday 7th of March 2017*. Any clarifications received after this deadline will not be considered.

Quotations, signed and scanned, are to be submitted electronically to territorialcoop.fpd@gov.mt att. Ms. Caroline Debattista by not later than Friday 10th March 2017 at noon.

Once approval for the procurement of the item is issued, any discussions which need to be held on the design of the item, need to commence immediately. The item is to be then delivered to the Funds and Programmes Division, Triq il-Kukkanja, Santa Venera by Friday 17th March 2017 at noon.

Section 2: To be filled in by interested service providers

Quotation date: _____

Suppliers/Contractor's details

Company's Name:	
Contact Person's Name and Surname:	
Company's Address:	
Telephone Number:	
Mobile Number:	
Fax Number:	
E-mail address:	

White Mugs with blue colour inside with printed artwork

Product	Specifications	Quantity	Specify if requirement can be met	Price per item exc. VAT	Total Price exc. VAT
			YES/NO		
White mug with blue colour inside and printed artwork on the outside	Ceramic white coffee mugs with blue colour inside, having printed on its outside in full colour the artwork provided in Section 3	100			

Price of White coffee mugs (in Euro) as per above requirements and specifications:

Net:		€
Any discount: (specify rate)	____%	€
Vat (specify rate):	____%	€
Total:		€

Company Rubber Stamp:

Signature: _____ **Name and Surname:** _____

SECTION 3:

Logos and co-financing banner to be printed on the outside of the white coffee mugs, with blue insides:

Logo 1:



Logo 2:



Wording:

INTERREG EUROPE Monitoring Committee

MALTA, 21st March 2017

Co financing banner:



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