

9th November 2015

National Requirements in relation to the First Call for Modular Project Proposals under ‘Interreg MED Programme 2014-2020’

The Funds and Programmes Division (FPD) within the Parliamentary Secretariat for the EU Presidency 2017 and EU Funds, Ministry of European Affairs and Implementation of the Electoral Manifesto, would like to inform that the first call for applications for modular project proposals under ‘Interreg MED Programme 2014-2020’ has now closed.

As the Maltese National Contact Point of this Programme, the FPD is obliged to confirm to the Programme Joint Secretariat (JS) that the eligibility requirements of applicants from Malta are in line with the programme requirements. In this regard, Maltese applicants have to provide certified true copies of the following documents to FPD by **Monday, 23rd November 2015**:

- i. Project remit within the mandate of the beneficiary;
- ii. State Aid declaration;
- iii. VAT declaration; and
- iv. Copy of the application form

In addition to the documents mentioned above, Maltese applicants that are either bodies governed by public law¹ or private non-profit bodies have to provide FPD with:*

- v. Confirmation of their legal status; and
- vi. Proof of 100% financing of the total project cost

The above listed documents shall be provided as explained in the following points. Please note that, in exception of the VAT declaration template that is hereby enclosed, no standard templates exist for the requirements listed below.

i. Project remit within the mandate of the beneficiary

Applicants must be publicly mandated to carry out the task of the project. The project’s remit must fall within the mandate of the entity. In this regard, a declaration by the Ministry, under whose portfolio the applicant falls, is required, explaining how the proposed project fits within the entity’s remit. This should be endorsed by the Permanent Secretary within the respective Ministry. In the case of private entities, a declaration must be provided by the entity legal representative e.g. CEO or equivalent.

ii. State Aid declaration from the State Aid Monitoring Board (SAMB)

¹ *bodies governed by public law’ means bodies that have all of the following characteristics:*
(a) *they are established for the specific purpose of meeting needs in the general interest, not having an industrial or commercial character;*
(b) *they have legal personality; and*
(c) *they are financed, for the most part, by the State, regional or local authorities, or by other bodies governed by public law; or are subject to management supervision by those authorities or bodies; or have an administrative, managerial or supervisory board, more than half of whose members are appointed by the State, regional or local authorities, or by other bodies governed by public law.*

Applicants must liaise with the SAMB to get confirmation whether a project is State Aid relevant or not. The SAMB must receive a detailed project description including envisaged activities, project deliverables and outputs, to place in a better position to give its decision on state aid relevance. This SAMB declaration should be submitted to FPD. Please contact Dr Yana Haber from the SAMB by email on yana.haber@gov.mt

iii. VAT declaration

Applicants are requested to liaise with the VAT Department regarding their respective VAT status. The standard format of this declaration is being enclosed with this notice for your perusal. Please provide the filled and signed declaration to FPD.

iv. Copy of the application form

A certified true copy of the official signed application form is to be provided to FPD.

v. Confirmation of legal status

Bodies governed by public law are to provide their statute / legal framework. Private non-profit bodies have to provide their legal framework as well as their registration as Voluntary Organisations;

vi. Proof of financing

Given that the Interreg MED Programme works by a reimbursement method (no advance payment is provided), beneficiaries must assure that they have the financial capacity to implement their project in its entirety (100%), irrespective of ERDF funding. Bodies governed by public law and private non-profit organisations must provide a set of audited accounts for the last two (2) financial years. If these are not available for Financial Year 2014, the Management Accounts 2014 of the entity are to be provided.

Certified true copies of the above-listed documentation are to be presented by **23rd November 2015** to:

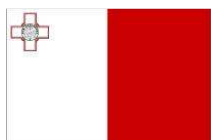
The Territorial Cooperation Unit (Interreg MED Programme 2014-2020)

Funds and Programmes Division

Triq il-Kukkanja,

Santa Venera SVR1411

* Documentation that was submitted with applications under Interreg Europe 2014-2020 Programme may not need to be resubmitted. Some requested documents are still required though as these are based on the project, and not on the applicant. Kindly inform us which documents were previously submitted when providing the requested documentation.



Interreg Mediterranean – European Structural and Investment Funds 2014-2020

Programme part-financed by the European Union

European Regional Development Fund (ERDF)

Co-financing rate: 85% EU Funds; 15% National Funds

