

# **National support offered by the Funds and Programmes Division and national requirements for Maltese partners**

**Funds and Programme Division  
Ministry of European Affairs and Implementation of the  
Electoral Manifesto**

**Ms Celia Mintoff, Senior Manager,  
18<sup>th</sup> March 2016**



# Malta's participation in European Territorial Cooperation 2014-2020

- Italy-Malta 2014-2020 Programme
- INTERREG MED Programme
- INTERREG EUROPE Programme
- ENI CBC MED Programme
- Interact III Programme



## FPD's role in the Programmes

- Represents Malta in the MCs, TFs, PCs etc.
- Puts forward Malta's position with regard to issues pertaining to the Programme
- National Contact Point
- National Approbation body



## **SUPPORT provided by the NCP**

1. Point of contact for potential applicants;
2. Wide dissemination of programme information;
3. Organise national events;
4. Eligibility check of partners applying in projects and relevance of signatory to the Letter of Support;
5. Provide national specific information.



# 1. Point of contact for potential applicants

FPD will be :

- Providing programme information either by contacting us directly or by accessing the website:  
<https://eufunds.gov.mt/en/Pages/Home.aspx>
- Assisting in partner search and project idea tools offered by the programme;
- Assist in partner search through contact with NCPs in other Partner States;
- Providing support on platforms.



## 2. Wide dissemination of programme information

- Dissemination of programme related material, invitations, newsletters, press releases, studies etc, to relevant stakeholders locally;
- As the contact point, it would be appreciated to receive regular news about the partners' work and activities.



### 3. Organise national events

- Organise information-sessions / meetings linked to programme calls;
- Organise training events (for example the First Level Control (FLC) and other pertinent issues);
- Promote the Programme in national events such as Notte Bianca as well as European events (EC Day)



## 4. Eligibility check of partners

- National contact points are required to confirm to the Joint Secretariat (JS) that the eligibility requirements of applicants from their country are in line with the programme requirements.
- In this regard, Maltese applicants might be asked to provide the following documentation to the FPD:





## Eligibility check of partner status

- i. Project remit falls within the mandate of the beneficiary;
- i. Letter of support;
- i. State Aid declaration;
- ii. Vat declaration;
- i. Soft copy of the Application Form.



## Eligibility check of partner status (cont.)

### **Project remit within the mandate of the beneficiary:**

Applicants must be publicly mandated to carry out the task of the project; the project's remit must fall within the mandate of the entity.

In this regard, a declaration by the Ministry, under whose portfolio the applicant falls, is required, explaining how the proposed project fits within the entity's remit.



## Eligibility check of partner status (cont.)

This should be endorsed by the Permanent Secretary within the respective Ministry.

In the case of private entities, a declaration must be provided by the entity's legal representative e.g. CEO or equivalent.



## Eligibility check of partner status (cont.)

### **State Aid declaration from the SAMB:**

Applicants must liaise with the SAMB to get confirmation whether a project is State Aid relevant or not.

In this regard, the SAMB must receive a detailed project description including the envisaged activities, project deliverables and outputs.



## Eligibility check of partner status (cont.)

### **Vat Declaration:**

- The beneficiaries are being requested to liaise with the VAT Dept. regarding the respective VAT status.
- The VAT status issued by the VAT department for a project is to be provided to FPD.

### **Copy of the application:**

- A soft copy of the official signed application form is to be provided to the FPD.



## Eligibility check of partner status (cont.)

### **Confirmation of legal status:**

- Bodies governed by public law are to provide the statute / legal framework;
- Private non profit bodies have to provide the legal framework as well as the registration as Voluntary Organisations.



## Eligibility check of partner status (cont.)

### **Proof of financing:**

- Beneficiaries must assure that they have the financial capacity to implement their project in its entirety (100%), irrespective of ERDF funding.
- In this regard, all applicants, with the exception of public entities, must provide a set of audited accounts for the last two (2) financial years. If these are not available for Financial Year 2015, the Management Accounts 2015 of the entity are to be provided.



## 5. Provide national specific information :

Following project selection FPD:

- Organises kick-off meeting with beneficiaries;
- Has the role to designate the first level control function to partners' auditors.
- Organise other bilateral / project management meetings as required.





## FPD contact details

Funds and Programmes Division

Territorial Cooperation Unit

Triq il-Kukkanja

Santa Venera SVR 1411

Malta

Tel: + 356 2200 1864/5

Fax: + 356 2200 1141

<https://eufunds.gov.mt/en/Pages/Home.aspx>



## Contact persons

- Caroline Debattista  
Projects Manager, Territorial Cooperation Unit  
[caroline.debattista@gov.mt](mailto:caroline.debattista@gov.mt)
- Celia Mintoff  
Senior Manager, Territorial Cooperation Unit  
[celia.mintoff@gov.mt](mailto:celia.mintoff@gov.mt)
- Carmen Dalli  
Director, Programmes and Projects  
[carmen.dalli@gov.mt](mailto:carmen.dalli@gov.mt)



Thank you  
for your attention

