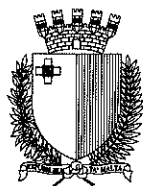


UFFIĊĊJU TAD-DEPUTAT  
PRIM MINISTRU  
MINISTERU GĦALL-AFFARIJJIET EWROPEJ

SEGRETARJAT PARLAMENTARI GĦALL-  
PRESIDENZA UE 2017 U GĦALL-FONDI  
EWROPEJ



MALTA

OFFICE OF THE DEPUTY  
PRIME MINISTER  
MINISTRY FOR EUROPEAN AFFAIRS

PARLIAMENTARY SECRETARIAT FOR THE EU  
PRESIDENCY 2017 AND EU FUNDS

*Id-Divizjoni għall-Fondi u Programmi*

*Funds and Programmes Division*

30<sup>th</sup> July 2014

Dear Project Leaders

As you are aware, beneficiaries have responsibilities relating to information and publicity of their projects. These responsibilities are set out in EU Regulations and Guidelines adopted by the Managing Authority as the case may be. In this regard and in order to keep an accurate record of publicity you are kindly being requested to inform the MA of any publicity activities being carried out as part of your project. These can include but are not limited to:

- Project Launch
- Project Closure
- Press Conferences
- Public Conferences
- Open day(s)
- Information sessions
- Launch of calls (in case of LAGs)
- Any media activities featuring the project
- Other

Information about these activities is to reach the MA in a timely manner, but not later than 48 hours prior to the activity taking place. Reference to your project is to be made when notifying details including date, time, venue and target audience/ participants on the following - [rdd.meaim@gov.mt](mailto:rdd.meaim@gov.mt).

We thank you in advance for your cooperation.

Regards,

  
Raphael Scerri  
Head Managing Authority  
Funds and Programmes Division

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