



MALTA

Id-Div iżjoni għall-Fondi u Programmi

Funds and Programmes Division

Financial Control Unit Circular 03/2021

To: Project Leaders
From: Financial Control Unit, Funds and Programmes Division
Date: 24th September 2021
Subject: ***Update on the checks to be carried out to determine any relationship (or otherwise) between companies submitting quotations to beneficiaries***

Following the issuance of Circular number 02/2021, some clarifications were raised by Project Leaders, which were addressed directly with the Audit Authority. The feedback is being provided hereunder.

The Audit Authority clarified that Beneficiaries are expected to carry out a basic check to assess whether there is any conflict of interest, ideally (and highly recommended) prior to the issuance of the request for quotations. The MBR (Malta Business Registry) offers this facility by accessing the following link: <https://registry.mbr.mt/ROC/index.jsp#companySearch.do?action=companyDetails>

Inputting basic details on the supplier will give sufficient information to indicate whether conflict of interest may be present. No professional expertise is required for such check.

Furthermore, evidence of these checks can be recorded in file by taking a screen shot from the MBR website of the result, once a query on a particular supplier is prompted. It is highly recommended that checks are carried out prior to the issuance of the RFQs.

Yours Sincerely

A handwritten signature in blue ink, appearing to read 'Anthony Camilleri'.

Ing Anthony Camilleri

Director General – Funds and Programmes Division