

**Information to be submitted - FPD**

<b>Private Individuals / Self Employed</b>	Last year tax return and annexed income statement submitted; copy of VAT registration certificate; VAT, IRD, SCC Declarations; declaration by the individual's accountant / lawyer attesting that liquid funds are available to match the private financing; If private part is to be financed by a loan, bank sanction letter/letter of intent is to be requested issued not earlier than three months from the deadline of the applicable cut-off date or not earlier than 3 months from the date of the submission of application whichever is applicable according to the guidelines
<b>Private Companies</b>	Audited financial statements of years n-1 and n-2 but if n-1 year audited accounts are not available, management accounts are requested (where n is current year); VAT, IRD and SCC Declarations; Declaration by accountant / lawyer that funds are available to match the private financing; If private part is to be financed by a loan, bank sanction letter/letter of intent is to be requested issued not earlier than three months from the deadline of the applicable cut-off date or not earlier than three months from the date of the submission of application whichever is applicable according to the guidelines ;
<b>Startups - 1st year of business</b>	If in the first year of business, existing management accounts at application date; cashflow and revenue projections for next year certified by CPA; Declaration by accountant / lawyer that funds are available to match the private financing; If private part is to be financed by a loan, bank sanction letter/letter of intent is to be requested issued not earlier than three months from the deadline of the applicable cut-off date or not earlier than three months from the date of the submission of application whichever is applicable according to the guidelines ; VAT, IRD, SCC Declarations (if available);
<b>Startups - 2nd year of business</b>	If in the second year of business, audited financial statements of n-1; if these are not available, management accounts wil be requested; Declaration by accountant / lawyer that funds are available to match the private financing; If private part is to be financed by a loan, bank sanction letter/letter of intent is to be requested issued not earlier than three months from the deadline of the applicable cut-off date or not earlier than three months from the date of the submission of application whichever is applicable according to the guidelines ; VAT, IRD, SCC Declarations;
<b>New VOs / NGOs with less than three years</b>	Management accounts from date to inception; Declaration by treasurer and another signatory that funds are available to match the private financing; If private part is to be financed by a loan, sanction letter/letter of intent is to be requested issued not earlier than three months from the deadline of the applicable cut-off date or not earlier than three months from the date of the submission of application whichever is applicable according to the guidelines ;
<b>VO s / NGO s Category 1 (where the total revenue does not exceed 20,000eur over three consecutive years)</b>	Management Accounts submitted of years n-1 and n-2 in line with Schedule 2 of LN492.2001; Declaration by treasurer and another signatory that funds are available to match the private financing; If private part is to be financed by a loan, bank sanction letter/letter of intent is to be requested issued not earlier than three months from the deadline of the applicable cut-off date or not earlier than three months from the date of the submission of application whichever is applicable according to the guidelines

<b>VO s / NGO s</b> <b>Category 2 (where the total revenue for 3 last consecutive calendar years is over 20,000eur but less than 200,000eur)</b>	<p>Management Accounts submitted of years n-1 and n-2 in line with Schedule 2 of LN492.2001; Declaration by treasurer and another signatory that funds are available to match the private financing; If private part is to be financed by a loan, bank sanction letter/letter of intent is to be requested issued not earlier than three months from the deadline of the applicable cut-off date or not earlier than three months from the date of the submission of application whichever is applicable according to the guidelines ; In case of NGOs to provide also IRD and SSC Declarations together with VAT Declarations (if available);</p>
<b>VO s / NGO s</b> <b>Category 3 (where the total revenue for 3 last consecutive calendar years exceeds 200,000eur)</b>	<p>Audited financial statements of years n-1 and n-2 but if n-1 year audited accounts are not available, management accounts are requested (where n is current year) in line with Schedule 2 of LN 492.2001; Declaration by treasurer and another signatory that funds are available to match the private financing; If private part is to be financed by a loan, bank sanction letter/letter of intent is to be requested issued not earlier than three months from the deadline of the applicable cut-off date or not earlier than three months from the date of the submission of application whichever is applicable according to the guidelines ; In case of NGOs to provide also IRD and SSC Declarations together with VAT Declarations (if available); Moreover, following the submission of a project proposal, FPD retains the right to consult with the Commissioner of VO s to ascertain that compliance with national laws by is being observed;</p>
<b>Local Councils</b>	<p>Audited financial statements of years n-1 and n-2 but if n-1 year audited accounts are not available, management accounts are requested (where n is current year); Joint Declaration by Mayor and Executive Secretary of the local council, stating that the local council commits to its co-financing obligations; Where the audited accounts do not provide evidence of sufficient liquidity, a bank guarantee should be presented; Moreover, following the submission of a project proposal, the MA retains the right to consult with the Director of Local Government to check that the co-financing as declared by Local Council is available/likely to be met. This assessment by the Director of Local Government will be made on the basis of the information provided by the Applicant.</p>
<b>Government / Public Entities</b>	<p>nil</p>
<b>Entities governed by public law (public equivalent)</b>	<p>For entities not financed by the State, audited financial statements of years n-1 and n-2 but if n-1 year audited accounts are not available, management accounts are requested (where n is current year); VAT, IRD and SCC Declarations; Declaration by accountant / lawyer that funds are available to match the private financing; If private part is to be financed by a loan, bank sanction letter/letter of intent is to be requested issued not earlier than three months from the deadline of the applicable cut-off date or not earlier than three months from the date of the submission of application whichever is applicable according to the guidelines;</p>
<b>Partners providing co-financing</b>	<p>Depending on whether partner is an individual / private company / startup / NGO - refer to above</p>
<p><b>NB: Voluntary organisations under the Second Register cannot apply for Government or EU Funds.</b></p>	