

[To be printed on an official letterhead of the partner organisation]

Declaration of exclusive use of equipment for general (office) use

Interreg MED Programme

Before filling in this declaration, partners are kindly requested to read with due care and attention the Factsheet of the Programme Manual « ELIGIBILITY OF EXPENDITURES – Budget Line 5: EQUIPMENT » very carefully. Kindly remember that in the framework of the Interreg MED Programme, costs of equipment for general office use not exclusively used for the project cannot be included in « Budget Line 5. Equipment » as they are already covered by the flat rate of the « Budget Line 2. Office and administrative expenditure ».

Several items can be included in the same declaration provided that they are identified without any doubt in the description section. Partner should attach photos of the branded equipment to this declaration if the first level control is not systematically carried out on the spot.

This form may not be altered or amended in any way.

To fill only the breaks with the mention « Cliquez ici pour entrer du texte ». To be dated, signed and stamped.

Acronym of the project: Cliquez ici pour entrer du texte.

Project reference number: Cliquez ici pour entrer du texte.

Name of the partner: Cliquez ici pour entrer du texte.

Description of the concerned equipment for general (office) use¹:

Cliquez ici pour entrer du texte.

I herewith declare that the equipment for general office use detailed in the present declaration is essential for the project implementation and used exclusively in the framework of the Interreg MED project mentioned above, and that the general requirements applicable to all kind of equipment are respected:

- Equipment foreseen in the last approved Application Form or approved by the SC, according to the rules established in the Programme Manual;
- A depreciation plan in compliance with national accountancy rules and internal accountancy policies of the partner has been developed and applied;
- Equipment branded in accordance with EU and Programme publicity requirement rules as provided in the Programme Manual;
- The ownership of the equipment is ensured by the partner for at least 5 years after the end of the project;
- Equipment available for on-the-spot verifications undertaken by FLC or Programme Authorities.

¹ For exemple: Name of the equipment, type of equipment, brand, model, reference number, inventory number, date of purchase, date of installation (if different), person responsible (if any), location, main functions in the framework of the project.

Name of the local coordinator : Cliquez ici pour entrer du texte.

Place and date : - / /



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Signature local coordinator

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Official stamp of the Partner