

**MINISTRY OF EDUCATION, CULTURE, YOUTH AND
SPORTS**

ANNUAL PROGRAMME 2009

**OF THE EUROPEAN FUND FOR THE
INTEGRATION OF THIRD-COUNTRY
NATIONALS**

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1. General rules for selection of projects to be financed under the programme

The selection of projects co-financed from the European Fund for the Integration of third-country nationals within the annual programme 2009 shall be carried out in compliance with the approved common system of management and control for the Manual of Internal Control procedures adopted by the European Union Programmes Agency – EUPA (Delegated Authority) and approved by the Ministry of Education, Culture, Youth and Sport – MALTA (MLT) for the period 2007 to 2013. The system is adjusted in the way as to enable the implementation of projects co-financed from the European Fund for the Integration of third-country nationals in the form of individual projects and national projects. The responsible authority ensures that the process of selection of all projects is transparent and contains the mechanisms preventing the occurrence of the conflict of interest.

1.1. Selection of national projects

National project is a type of the project with the actions of which a unit of the MEDC of MLT, another ministry or another body of state administration is assigned due to the reason that:

- the project cannot be implemented by any other institution, since the unit of the MEDC of MLT, another ministry or another body of state administration is in monopoly position and this position is resulting from the generally binding legal regulations;
- the project cannot be implemented as an individual project upon the challenge due to security reasons;

Description of actions, objectives and outputs of national projects and time schedule of selection and implementation of national projects is contained in the annual programme.

After approval of the annual programme, the responsible authority shall ask the unit of the MEDC, another ministry or another body of the state administration which might be the grant recipient for the elaboration of a grant application for a national project pursuant to the approved annual programme. The application must contain the stated legal regulation including the description of competencies or security reasons which shows a monopoly right for the project implementation.

The grant application for a national project is then evaluated by the committee set up in the EUPA, being the Delegated Authority. The Delegated Authority will not be implementing projects.

Indicative time schedule

Launch of call for proposals and submission of grant applications: 3rd quarter 2009

Evaluation of applications: within four weeks of the closure of the call of 2009

Signing of grant agreements and start of implementation – On formal approval of AP by the EC and selection results by the Selection Grant Award Committee (SGAC) within EUPA, in line with eligibility period 1/1/2009 – 30/06/2011.

1.2. Selection of individual projects

The responsible authority shall prepare the announcement of the call for proposal for grant applications. In cooperation with EUPA, it elaborates the draft call and draft annexes (grant application and budget forms, guidelines for grant applicant, grant agreement template and other supportive documents, e.g. status of the Committee for the project selection). It shall submit the proposal for amendment procedure as per documentation provided by the EC pursuant to procedures of the operating manual of the responsible authority for the European Fund for the Integration of third-country nationals. After incorporation of comments the National Coordinator of EUPA together with the Director EU Affairs in MEDC, shall carry out preliminary check of content of the call and annexes. Upon the check it shall submit the draft call for approval to the Permanent Secretary, MEDC.

The call will be published in the way as to be publicly available including ensuring the dissemination of information to the public (in periodical with national coverage, on the internet site of EUPA www.eupa.org.mt). Grant applications meeting the rules set in the call shall be included by the delegated authority in the two-stage evaluation process (evaluation by external evaluators and review by the Selection Committee). Grant agreements are signed by the statutory representative of the responsible authority, the delegated authority and by the statutory representative of the grant recipient.

After selection of projects the delegated authority shall arrange training aimed at assistance to grant recipients for the project implementation.

Indicative time schedule

Launch of call for proposals and submission of grant applications: 2nd quarter 2009

Evaluation of applications: within four weeks of the closure of the call of 2009

Signing of grant agreements and start of implementation – On formal approval of AP and in line with eligibility period 01/01/2009 – 30/06/2011).

2. Changes in the management and control systems

No changes compared to the final version of the M&C system description which was submitted to DG JLS on 12/12/2008.

3. Actions to be supported by the programme under the priorities chosen

In the programming year 2009 events in all priorities planned by MLT in multi-annual programme for the years 2007 – 2013 shall be supported. Support of actions is directly related to the elaboration of the national concept of integration policy. Its elaboration shall be the main action supported in the first half of the year 2010 on which the support for the remaining actions shall depend. Malta shall not be able to implement the resources from the fund without its elaboration and thus it becomes a bearing action in the annual plan 2009. Third country nationals with legal stay without differentiation in the length of the stay were defined as the target group.

The set objectives shall be monitored and evaluated via **measurable indexes – indicators**. The indicators defined for every priority shall measure progress achieved via implementation of the supported events. Due to that reason the starting values of individual indicators are not provided. The indicators of result and impact which are not quantified shall be followed in term of quantity and they shall be evaluated by a verbal description of the achieved level of fulfilment of the set objectives.

Pursuant to Annex 11 of the Commission Decision 2008/457/EC¹ and its latest revision the period of eligibility of expenses financed from the annual programme 2009 runs till the end of June of the year 2011.

3. ACTIONS TO BE SUPPORTED BY THE PROGRAMME UNDER THE PRIORITIES CHOSEN

Even though actions stated under this point 3 are similar to the ones stated in the AP 2008 even 2007, all actions are not a continuation of the previous programming period and the projects selected under these actions are annual ones.

3.1. Actions implementing priority 1: Implementation of actions aimed at putting the ‘Common Basic Principles for immigrant integration policy in the European Union’ into practice.

Actions of this priority are first oriented towards newly arrived third-country nationals and include the programmes and activities dedicated to support new arrivals from third countries to obtain basic knowledge about Malta and integrate them into society. This is to note that the need for integration of third-country nationals live in Malta for limited time differs from those planning to stay longer. The Commission communication ‘A Common Agenda for Integration for Integration: Framework for the Integration of third-country nationals in the European Union’ indicates general basic principles for immigrant integration policy implemented by the following actions:

3.1.1 - Action 1

Improvement of procedures for preparation of admission procedure to ensure better integration process.

a) Purpose and scope of the action

The purpose of this action is to improve the procedures for preparation and implementation of the admission procedure for the third-country nationals. The admission procedure is prepared in consultation and cooperation with interested institutions and experts and ensures better conditions for the integration of third-country nationals. In consultation with experts from different areas it could be possible to clearly define the needs of third-country nationals and correspondingly harmonise the admission procedures. While improving the admission procedures, consultations may be held with institutions, experts, non-governmental

¹ Commission Decision of 5 March 2008 laying down rules for the implementation of Council Decision No. 2007/435/EC establishing the European Fund for Integration of third-country nationals for the period 2007 to 2013 as part of the General Programme Solidarity and Management of Migration Flows (OJ L 167, 27. 6. 2008)

organizations from other countries, etc., information may be exchanged on the needs of third-country nationals, immigration and integration processes. This action will enhance the needs for coordination between the authorities and NGO's working with third country nationals. In this field, policy coordination should be promoted between the Ministry of Foreign Affairs, Ministry of Home Affairs, Ministry of Health and Ministry of Education. Such policy should reflect the whole process, starting from customs to the right to education and medical support. It is felt that presently support and services are being given in a fragmented manner and on a case by case situation. This Action will address Specific Priority 1 (SP1) as well as the specific need of young children and young people to integrate both educationally, socially and culturally (SP2).

b) Expected grant recipients

Final beneficiaries are defined according to rules established in the Council Decision 2007/435/EC and other EU Legal acts regarding implementation of the Integration Fund Programme. Final beneficiaries are public or private legal persons registered and acting in the Republic of Malta or public legal persons which registration in the Republic of Malta is not necessary according to the national legislation. Therefore the non-governmental organizations (hereinafter referred to as the NGOs), national, regional and local authorities, non-profit organizations, private or public-law companies or international organizations can be the applicants and final beneficiaries.

c) Where appropriate justification regarding project(s) implemented directly by the responsible authority acting as an executing body

Not applicable.

d) Expected quantified results and indicators to be used

According to the purpose of this action, the following indicators will be used:

number and types of consultation meetings and expert group meetings; amount and type of collected data; number and categories of interested parties (e.g. experts, third-country nationals, NGO, public representatives, different national, regional and local governance representatives) taking part in consultation process; number of revised admission procedures.

Taking into account the fact that a similar activity was organised in AP 2007 and 2008 kindly note that since we had fallen back on projects, such experience still needs to be acquired. More details will be given at a later stage.

e) Visibility of EC funding

Visibility of EC funding will be guaranteed using the publicity measures. These measures are used in order to inform potential final beneficiaries about the possibilities of a common support of EU and the Republic of Malta and also to inform the broad public about the role of the cooperation of EU and the Republic of Malta in giving the support as well as its results. The responsible Authority will prepare the national rules of information about the support of Integration Fund Programme and visibility of the support given. The Delegated Authority will

also be involved in the process of preparing the abovementioned rules. Information and publicity is performed at two levels – the level of Integration Fund Programme and the level of projects supported by the Integration Fund. Publicity measures at the level of Integration Fund Programme are performed by the Responsible Authority. This authority presents the Integration Fund objectives, priorities, activities, results of programme implementation, guarantees the access to the multi-annual and annual programmes, etc. in various ways and means. At the level of projects the publicity measures are performed by the Delegated Authority and the final beneficiaries. The Delegated Authority plans and performs the information and publicity actions. Final beneficiaries also must perform activity of information and publicity using posters, information material, publications, announcements in the media, etc. All the publicity measures must contain the emblem of EU with reference to EU funding and the other required symbols.

- f) Complimentarity with similar actions financed by other EC instruments, if appropriate

Actions supported by the Integration Fund will supplement the actions implemented by the European Refugee Fund (hereinafter referred to as the ERF). Considering the actions implemented by these and other EU instruments as well as the national programmes, the projects under the Integration Fund Programme in Malta will be selected in pursuance of avoiding double financing. The Responsible and the Delegated Authorities will seek to ensure that the support of Integration Fund Programme will not duplicate the actions supported under the abovementioned instruments and national programmes. This will be achieved by consultations in the project selection phase with other institutions administrating respective programmes, also by regular relations among these institutions as well as the establishment of the prohibition of double EU financing in the Guidelines for applicants – activity cannot be financed by the Integration Fund programme and other EC as well as national programmes at the same time, etc.

- g) Financial information

Preliminary financial information is given in the table Draft Financial Plan.

3.1.2 - Action 2

Development and improvement of programmes and activities for introduction of newly arrived third-country nationals to the Maltese society and knowledge about Malta.

- a) Purpose and scope of the action

Introductory programmes and courses where third-country nationals could learn Maltese language and strengthen their knowledge about Malta are of great importance. They allow third-country nationals better to understand the Maltese society and easier adjust to it. Such introductory programmes and courses should provide an opportunity to get command of Maltese language as well as obtain knowledge on history of Malta, institutions, social and economic situation cultural life and fundamental norms and values. Courses could be organised taking into account the appropriate level of knowledge of third-country nationals. This action will enhance the knowledge of third-country nationals about Malta, its society and fundamental norms and this will promote the integration of third-country nationals into our society. This would assist the integration of families to fully integrate into local culture and society, enabling a better understanding of the native situation which will facilitate both third

country nationals studying in Malta for a specific period of time as well as those settling here for a longer or possibly permanent stay (SP3).

b) Expected grant recipients

Final beneficiaries are defined according to rules established in the Council Decision 2007/435/EC and other EU Legal acts regarding implementation of the Integration Fund Programme. Final beneficiaries are public or private legal persons registered and acting in the Republic of Malta or public legal persons which registration in the Republic of Malta is not necessary according to the national legislation. Therefore the non-governmental organizations (hereinafter referred to as the NGOs), national, regional and local authorities, non-profit organizations, private or public-law companies or international organizations can be the applicants and final beneficiaries.

c) Where appropriate justification regarding project(s) implemented directly by the responsible authority acting as an executing body

Not applicable.

d) Expected quantified results and indicators to be used

According to the purpose of this action, the following indicators will be used:

Number and types of new developed and improved introductory programmes; number and types of organised courses; number and categories of third-country nationals taking part in the courses.

Taking into account the fact that a similar activity was organised in AP 2007 and 2008 kindly note that since we had fallen back on projects, such experience still needs to be acquired. More details will be given at a later stage.

e) Visibility of EC funding

See under Action 1

f) Complimentarity with similar actions financed by other EC instruments if appropriate

See under Action 1

g) Financial information

Preliminary financial information is given in the table Draft Financial Plan.

3.1.3 - Action 3

Development and improvement of flexible introductory programmes and activities allowing third-country nationals to work and study at the same time

a) Purpose and scope of the action

It is important to ensure that third-country nationals legally residing in Malta could not only work or learn but also take part in the activities supported by the Integration Fund. For that purpose activities and programmes together with the Education Division should address this need and establish programmes, for example, part-day courses could as well as intensive teaching modules, distance or electronic training systems and similar. Lessons can be done in the evenings to the whole family module, not simply addressing the linguistic need but also the socio-cultural and the psycho-social aspect of the whole family. Hereby more third-country nationals could have the opportunity to take part in activities of promoting the integration. This action will promote more effective participation of third-country nationals in the introductory programmes and courses improve knowledge of third-country nationals about Malta and enhance their skills for the integration (SP3). This is being requested as a specific priority as it aims implementing innovative introductory programmes. for third –country nationals ..

b) Expected grant recipients

Final beneficiaries are defined according to rules established in the Council Decision 2007/435/EC and other EU Legal acts regarding implementation of the Integration Fund Programme. Final beneficiaries are public or private legal persons registered and acting in the Republic of Malta or public legal persons which registration in the Republic of Malta is not necessary according to the national legislation. Therefore the non-governmental organizations (hereinafter referred to as the NGOs), national, regional and local authorities, non-profit organizations, private or public-law companies or international organizations can be the applicants and final beneficiaries.

c) Where appropriate justification regarding project(s) implemented directly by the responsible authority acting as an executing body

Not applicable.

d) Expected quantified results and indicators to be used

According to the purpose of this action, the following quantified results will be used:

Four of newly developed and improved introductory programmes; number and types of organised courses; Russia, Ukraine, China, Indian and North African third-country nationals taking part in the courses; number of adjustments made in the introductory programmes and activities.

Taking into account the fact that a similar activity was organised in AP 2007 and 2008 kindly note that since we had fallen back on projects, such experience still needs to be acquired. More details will be given at a later stage

e) Visibility of EC funding

See under Action 1

- f) Complimentarity with similar actions financed by other EC instruments if appropriate

See under Action 1

- g) Financial information

Preliminary financial information is given in the table Draft Financial Plan.

3.1.4 - Action 4

Development and improvement of the programmes and activities, to strengthen the capacity of the Maltese society to adapt to diversity, to maintain trustful relations with third-country nationals as well as to strengthen the assent to integration.

- a) Purpose and scope of the action

Certain incidents and situations in Malta have shown that the Maltese society is insufficiently tolerant in evaluation of third-country nationals and their presence in Malta. It is important to raise the awareness and understanding of the members of the Maltese society on the immigration and integration processes by involving them into relevant programmes and activities. It is necessary to note that the participation in common activities strengthens the trust and mutual understanding of host society and arrived third-country nationals and at the same time their integration. Seeking to increase the assent to the immigration and integration the campaigns for raising awareness are organised. Such campaigns are especially important within the mass media because it makes a fair impact on the formation of public viewpoint towards many processes. This action will promote more favourable attitude within the Maltese society towards the immigration and integration of third-country nationals, improve mutual relations and understanding between Maltese society members and third country nationals and finally raise awareness whilst simultaneously improving the conditions for the integration process of third country nationals. Specific areas will be addressed in this area, mainly Psycho-Social Support, Counselling to individuals and families, the creation of inter-faith dialogue platforms and Conflict Management. To ensure the better integration of third-country nationals in society for a discussing the diversity of values and ways of life of Member States and the Third Countries must be ongoing and inclusive of the host society (SP4).

This issue is crucial since these will prevent the ever increasing risk of xenophobia which might be an issue due to fear related to the ratio of refugees/irregular migrants to the size of the population. Though refugees/irregular migrants are not beneficiaries to this fund, still they have a direct impact on the outlook of natives to third country nationals.

- b) Expected grant recipients

Final beneficiaries are defined according to rules established in the Council Decision 2007/435/EC and other EU Legal acts regarding implementation of the Integration Fund Programme. Final beneficiaries are public or private legal persons registered and acting in the Republic of Malta or public legal persons which registration in the Republic of Malta is not necessary according to the national legislation. Therefore the non-governmental organizations

(hereinafter referred to as the NGOs), national, regional and local authorities, non-profit organizations, private or public-law companies or international organizations can be the applicants and final beneficiaries.

- c) Where appropriate justification regarding project(s) implemented directly by the responsible authority acting as an executing body

Not applicable.

- d) Expected quantified results and indicators to be used

According to the purpose of this action, the following quantified results will be used:

Number and types of programmes and activities to strengthen the capabilities of members of the Maltese society to adapt and tolerate diversity and to strengthen the mutual relationship between the Maltese society and third-country nationals; Numbers and types of campaigns highlighting and raising awareness on tolerance and diversity; Number and categories of members of the Maltese society involved; Number and categories of third-country nationals involved; number and types of mass media representatives involved in the action; amount and types of prepared information and materials.

Taking into account the fact that a similar activity was organised in AP 2007 and 2008 kindly note that since we had fallen back on projects, such experience still needs to be acquired. More details will be given at a later stage.

- e) Visibility of EC funding

See under Action 1

- f) Complimentarity with similar actions financed by other EC instruments if appropriate

See under Action 1

- g) Financial information

Preliminary financial information is given in the table Draft Financial Plan.

3.2 Action implementing Priority 2 – Development of indicators and evaluation methodologies to assess progress, adjust policies and measures and to facilitate co-ordination of comparative learning.

Integration of third-country nationals is a dynamic process where competence and practice are of great importance. Constant comparison and control of policy trends and measures make a positive impact on the development of integration. Seeking to achieve higher efficiency, a decisive role lays with clearly defined evaluation measures. Different researches, studies, evaluation methodologies, indicators and other similar tools for

monitoring and evaluation of integration process progress should be promoted in all levels of integration management. The priority is implemented by the following actions:

3.2.1 - Action 5

Performance and development of studies and researches to assess admission procedure of third-country nationals, introductory programmes and activities.

a) Purpose and scope of the action

Seeking to find out positive and negative aspects of admission procedure and conducted programmes it is necessary to contribute to evaluation of the admission procedure, programmes and activities by supporting interested parties, for example, NGO's, including third-country nationals organisations, as well as companies, regions or local governance institutions representative research and various studies. This action will improve the knowledge on effectiveness and benefit of admission procedures and programmes and also identify positive and negative impact on integration process. According to the results of these researches and studies, the quality of admission procedures and carried out programmes as well as related legal acts could be improved. Research should address as a high priority the young people and women, two groups which may find it even more difficult to integrate into local society due to a greater gap in the outlook of the respective societies towards these specific groups (SP2).

b) Expected grant recipients

Final beneficiaries are defined according to rules established in the Council Decision 2007/435/EC and other EU Legal acts regarding implementation of the Integration Fund Programme. Final beneficiaries are public or private legal persons registered and acting in the Republic of Malta or public legal persons which registration in the Republic of Malta is not necessary according to the national legislation. Therefore the non-governmental organizations (hereinafter referred to as the NGOs), national, regional and local authorities, non-profit organizations, private or public-law companies or international organizations can be the applicants and final beneficiaries.

c) Where appropriate justification regarding project(s) implemented directly by the responsible authority acting as an executing body

Not applicable.

d) Expected quantified results and indicators to be used

According to the purpose of this action, the following quantified results and indicators will be used:

Number and types of studies and researches conducted; number and types of reports and recommendations submitted; taking into account the recommendations, the number and types of adjustments made in admission procedures; number and categories of interested parties (e.g. experts, third country nationals, NGOs, public representatives, representatives of various

levels of national and local government) taking part in consultation process; number and types of arranged consultation meetings.

Taking into account the fact that a similar activity was organised in AP 2007 and 2008 kindly note that since we had fallen back on projects, such experience still needs to be acquired. More details will be given at a later stage.

e) Visibility of EC funding

See under Action 1

f) Complimentarity with similar actions financed by other EC instruments if appropriate

See under Action 1

g) Financial information

Preliminary financial information is given in the table Draft Financial Plan.

3.2.2 - Action 6

Creation and implementation of the systems dedicated to collect and analyse information on the needs of various categories of third country nationals

a) Purpose and scope of the action

Seeking to improve the integration process, first, it is necessary to identify the needs of various categories of third-country nationals in the area of integration especially, in respect of women, youth children, elderly people, disabled or illiterate people needs. Seeking to achieve this objective the research could be carried out in the immigrant communities so as to find out what is the best way to satisfy the needs of these people as well as to create and improve various indicators and evaluation methodologies dedicated to evaluate the introductory programmes and integration policy in general also the appropriateness and adaptability to specific groups of third-country nationals and similar. This action will improve the knowledge about the needs of third-country nationals in the area of integration, strengths and weaknesses of integration policy as well as their conformity to specific needs of third-country nationals groups. This in view of the growing presence of third country nationals who are in some small localities changing the demographic situation, including educational systems and religious/cultural needs.

This research will directly influence the policies which effect these students and their families (SP2).

b) Expected grant recipients

Final beneficiaries are defined according to rules established in the Council Decision 2007/435/EC and other EU Legal acts regarding implementation of the Integration Fund Programme. Final beneficiaries are public or private legal persons registered and acting in the

Republic of Malta or public legal persons which registration in the Republic of Malta is not necessary according to the national legislation. Therefore the non-governmental organizations (hereinafter referred to as the NGOs), national, regional and local authorities, non-profit organizations, private or public-law companies or international organizations can be the applicants and final beneficiaries.

- c) Where appropriate justification regarding project(s) implemented directly by the responsible authority acting as an executing body

Not applicable.

- d) Expected quantified results and indicators to be used

According to the purpose of this action, the following indicators will be used:

Number and types of created evaluation systems, methodologies, indicators, conducted researches; number and types of collected quantitative and qualitative data; number and types of submitted reports and recommendations; number and categories of third-country nationals involved in the evaluation collected quantitative and qualitative data; number and types of submitted reports and recommendations; number and categories of third-country nationals involved in the evaluation process; considering the recommendations, the number and types of made corrections admission procedures and programmes.

Taking into account the fact that a similar activity was organised in AP 2007 and 2008 kindly note that since we had fallen back on projects, such experience still needs to be acquired. More details will be given at a later stage.

- e) Visibility of EC funding

See under Action 1

- f) Complimentarity with similar actions financed by other EC instruments if appropriate

See under Action 1

- g) Financial information

Preliminary financial information is given in the table Draft Financial Plan.

3.3 Actions implementing Priority 3 – Policy capacity building, co-ordination and intercultural competence building in the Member State across the different levels and departments of government.

Considering the fact that there is no single policy on integration of third-country nationals in Malta and one single institution responsible for this activity it is important to develop the intercultural competence and cooperation of state and municipal institutions and offices as well as private entities. Capacity strengthening and raising of intercultural competence should be carried out on national, regional and local level including all associated institutions, bodies and offices providing public or private services. Also the

issue of intercultural competence should be included into the employment, education and other policy areas. Seeking to ensure smooth and efficient policy of integration it is necessary to strengthen the administrative capacities of persons working for different institutions as well as to create the mechanisms that would ensure an efficient exchange of information and experience among these subjects, and similar. Priority will be implemented by the following actions:

3.3.1 - Action 7

Training on the intercultural competence, capacity strengthening and diversity management for policy makers, servants and other persons working in the areas pertinent to the objectives of the Integration Fund.

a) Purpose and scope of the action

Intercultural and inter-religious training is very important for policy makers and other interested parties associated with the objectives of the Integration Fund and activities carried out. These training courses are especially important for the staff working in the sectors of public services (SP5) who provide direct consultation or in any other way provide services to third-country nationals, for example, workers in the institutions or services responsible for the admission policy, recognition of qualification of third-country nationals, information supply, education and counselling. While preparing the intercultural, inter-religious and diversity management training it is important to emphasise the needs of specific groups of third country nationals, i.e. women, youth and children, elderly people, disabled or illiterate persons. This action will improve knowledge of policy makers and other interested persons on the diversity management and intercultural competence, enhance their capacities to manage the functions they are delegated and be better versed in the formulation and implementation of integration policies and measures.

b) Expected grant recipients

Final beneficiaries are defined according to rules established in the Council Decision 2007/435/EC and other EU Legal acts regarding implementation of the Integration Fund Programme. Final beneficiaries are public or private legal persons registered and acting in the Republic of Malta or public legal persons which registration in the Republic of Malta is not necessary according to the national legislation. Therefore the non-governmental organizations (hereinafter referred to as the NGOs), national, regional and local authorities, non-profit organizations, private or public-law companies or international organizations can be the applicants and final beneficiaries.

c) Where appropriate justification regarding project(s) implemented directly by the responsible authority acting as an executing body

Not applicable.

d) Expected quantified results and indicators to be used

According to the purpose of this action, the following indicators will be used:

Number and types of organised training courses; number and categories of participants in the training; amount and types of information and material prepared.

Taking into account the fact that a similar activity was organised in AP 2007 and 2008 kindly note that since we had fallen back on projects, such experience still needs to be acquired. More details will be given at a later stage.

- e) Visibility of EC funding

See under Action 1

- f) Complimentarity with similar actions financed by other EC instruments if appropriate
- g) Financial information

Preliminary financial information is given in the table Draft Financial Plan.

3.3.2 - Action 8

Creation and improvement of the systems for cooperation, co-ordination and maintenance of relations of competent institutions and other interested parties

- a) Purpose and scope of the action

Seeking to improve the quality of decisions made in the area of integration policy, the adoption procedures and other measures for pursue of integration policy it is necessary to promote the cooperation of competent institutions, organizations and different sectors of governance but also with NGOs and other interested parties, including third-county national's organisations and their representatives. Various exchange and consultation platforms may be developed and improved which aim at strengthening the capacities of government and other interested parties in the area of immigration and integration policy as well as co-ordination networks may be created and improved in various government levels and sectors to implement, monitor and evaluate the integration policy pursued, and other similar mechanisms. This action will strengthen the co-ordination in integration policy across the different government levels and sectors, cooperation among different government institutions and other interested parties and also enhance the capacity of interested parties to manage immigration and integration policy measures. This coordination will address those in the sectors of public services who provide direct consultation or in any other way provide services to third-country nationals, for example, workers in the institutions or services responsible for the admission policy, recognition of qualification of third-country nationals, information supply, education and counselling, in collaboration with other non-governmental institutions working in the field. This should be beneficial in establishing networking.

- b) Expected grant recipients

Final beneficiaries are defined according to rules established in the Council Decision 2007/435/EC and other EU Legal acts regarding implementation of the Integration Fund Programme. Final beneficiaries are public or private legal persons registered and acting in the

Republic of Malta or public legal persons which registration in the Republic of Malta is not necessary according to the national legislation. Therefore the non-governmental organizations (hereinafter referred to as the NGOs), national, regional and local authorities, non-profit organizations, private or public-law companies or international organizations can be the applicants and final beneficiaries.

- c) Where appropriate justification regarding project(s) implemented directly by the responsible authority acting as an executing body

Not applicable.

- d) Expected quantified results and indicators to be used

According to the purpose of this action, the following indicators will be used:

Number and types of established and improved consultation platforms, co-ordination networks and similar mechanisms; number and categories of participants; number of organised meetings; amount of prepared information and material.

Taking into account the fact that a similar activity was organised in AP 2007 and 2008 kindly note that since we had fallen back on projects, such experience still needs to be acquired. More details will be given at a later stage.

- e) Visibility of EC funding

See under Action 1

- f) Complimentarity with similar actions financed by other EC instruments if appropriate

See under Action 1

- g) Financial information

Preliminary financial information is given in the table Draft Financial Plan.

3.4 Actions implementing Priority 4 - Exchange of experience, verified procedures and information in the field of integration among member states

The main objective of the priority is to support cooperation, exchange of experience and good practice among involved Member States on all levels of the integration process. The objectives of the priority shall be achieved especially via the following activities:

- a. creation of networks between Member States in order to exchange the experience, verified procedures, and information within the integration process;

- b. support of pilot projects in the field of enhancement of approach of migrants to services, goods, cultural and social life;

c. support of comparative research with specific impact on integration of vulnerable groups such as women, youth and children, the elderly, illiterate persons and persons with disabilities between Member States.

3.4.1 - Action 9

Creation of networks in order to exchange the experience, used procedures and information within the integration process.

a) Purpose and scope of the action

The action shall be aimed at support of the projects ensuring networking of entities from Malta with the entities from the EU countries thus forming the network of organizations via which the experience and knowledge from the field of third-country nationals' integration shall be transferred to the relative interested parties in Malta.

The project actions creating networks such as seminars, conferences, workshops etc. shall be supported.

Specific topics will be addressed in this area, mainly Psycho-Social Support, Counselling of individuals and families, inter-faith dialogue platforms and Conflict Management, the role of young people in integration, etc. To ensure the better integration of third-country nationals in society for a discussing the diversity of values and ways of life of Member States and the Third Countries must be ongoing and inclusive of the host society.

This issue is crucial since these will prevent the ever increasing risk of xenophobia which might be an issue due to fear related to the ratio of refugees/irregular migrants to the size of the population. Though refugees/irregular migrants are not beneficiaries to this fund, still they have a direct impact on the outlook of natives to third country nationals.

b) Expected grant recipients

Final beneficiaries are defined according to rules established in the Council Decision 2007/435/EC and other EU Legal acts regarding implementation of the Integration Fund Programme. Final beneficiaries are public or private legal persons registered and acting in the Republic of Malta or public legal persons which registration in the Republic of Malta is not necessary according to the national legislation. Therefore the non-governmental organizations (hereinafter referred to as the NGOs), national, regional and local authorities, non-profit organizations, private or public-law companies or international organizations can be the applicants and final beneficiaries.

c) Where appropriate justification regarding project(s) implemented directly by the responsible authority acting as an executing body

Not applicable..

d) Expected quantified results and indicators to be used

According to the purpose of this action, the following indicators will be used:

Number of projects focused on networking; Number and kind of involved entities; Extension of knowledge in the field of integration policy; Enhanced cooperation among various involved entities; Extension of knowledge of other approaches to the integration policy; Extended area of integration knowledge.

Taking into account the fact that a similar activity was organised in AP 2007 and 2008 kindly note that since we had fallen back on projects, such experience still needs to be acquired. More details will be given at a later stage.

e) Visibility of EC funding

See under Action 1

f) Complimentarity with similar actions financed by other EC instruments if appropriate

See under Action 1

g) Financial information

Preliminary financial information is given in the table Draft Financial Plan.

4. TECHNICAL ASSISTANCE

4.1 Purpose of the technical assistance

The purpose of the technical assistance is to assist the Responsible Authority and the Delegated Authority effectively to implement the Integration Fund Programme. Resources for technical assistance shall be provided by the European Union Programmes Agency. The purpose of use of resources of technical assistance are actions related to the preparation of the annual programme 2009, with evaluation and selection of national projects and individual projects, monitoring and evaluation of implemented projects, control and audit.

Implementation of the Integration Fund Programme is a new activity for the Responsible Authority therefore it is necessary to ensure sufficient human and other resources. The technical assistance will finance the salary of key staff for the implantation of the programme. A part of expenses for technical and administrative assistance is related to the operational expenses such as e.g. publishing of calls and translations.

Most of the technical assistance will be assigned to the Delegated Authority. The technical assistance within the annual programme 2009 shall be used in compliance with the relevant provisions of the Decision and other EU rules and in compliance with the legal regulations of Malta. In particular, in compliance with Article 33. 2 (a) and (b) of Commission Decision of 5 March 2008, the responsible authority shall organise at least one information activity, presenting the achievements of the annual programme(s).

The eligible technical assistance expenses include:

- expenditure related to the preparation, selection, appraisal, management and monitoring of actions (including computer equipment and consumables);
- expenditure related to audits and on-the-spot checks of actions or projects;
- expenditure for the preparation and translation of programming documents and evaluation reports for the needs of the Commission;
- expenditure related to the preparation, evaluation, selection, management, monitoring and evaluation of actions or projects of the annual programme;
- expenditure related to information dissemination and transparency in relation to actions;
- expenditure on the acquisition, installation and maintenance of computerised systems for the management, monitoring and evaluation of the Fund;
- expenditure on the meetings of monitoring committees and sub-committees relating to the implementation of actions (including the costs of experts);
- expenditure related to wages of permanent internal employees of the EUPA (according to rules established by EC) which shall perform the tasks related to the implementation of the annual programme 2009 – programming, implementation, monitoring, evaluation, financial management (preliminary financial control, payments), controls and audits;
- expenditure related to external consultants who shall perform the tasks related to the preparation of the call, preparation of the management and control system as well as operating manuals – internal acts of management of the responsible, certification authority and audit authority;
- expenses for technical equipment of the competent authorities;
- expenditure for visibility – website, lectures, information and promotional materials,
- education of internal employees, participation in foreign business trips in relation to the programme.

According to the listed measures, the technical assistance under the Annual Programme (2009) of the Integration Fund will support:

- Organization of meetings of the Project Selection and Monitoring Committee as well as the other actions related to the activities of this committee;
- Salaries of the key staff needed for the implementation of the programme within the Delegated Authority;
- Rental of computer equipment;
- Training of applicants and final beneficiaries related to preparation, management and implementation of their activity plans;
- Audits and on-the-spot checks;
- Services of independent assessors and other experts;
- Translation of the documentation;

- Participation in meetings of the common Committee Solidarity and Management of Migration flows and other international meetings;
- Information activities and publicity measures.

Public procurement:

All actions financed from the technical assistance of the fund such as e.g. translations and purchase of devices, creation of internet site are ensured in compliance with the public procurement act and on amendment and supplementation of some acts which is fully compatible with the EU legislation in this field.

Time schedule of the technical assistance use:

Beginning: January 2009

End: 6 months after the end of the eligibility period (30/06/2011)

Financial information:

Community resources	A	62,014.41 €	100.00 %
Public resources	B	0 €	0.00%
Total public resources	C= A+ B	62,014.41 €	100.00 %
Private resources	D	0 €	0.00%
TOTAL	E= C+ D	62,014.41 €	100.00 %

4.2 Expected indicators and quantified results

After the technical assistance is given to the authorities designated to administrate the Integration Fund Programme, the following results are expected:

- Development and improvement of legal documentation of Integration Fund Programme (annual programmes, Guidelines for applicants and other documentation related to the call for applications, national rules for the submission, evaluation and selection of projects, for monitoring of project implementation, for payment for expenditure incurred by projects, for the use of technical assistance funds, for information and visibility and other);
- Implementation of effective project and monitoring system (approximately 5 meetings of the Project Selection and Monitoring Committee);
- Implementation of effective project selection and monitoring system (approximately 5 meetings of the Project Selection and Monitoring Committee);

- Implementation of checks on the spot (depending on the number of applications submitted and the projects selected –checks performed by the Delegated and Responsible Authorities);
- Implementation of information and publicity measures (logo of the Integration fund Programme in Malta, booklets, poster, pens, etc);
- Verification and assessment of applications submitted as well as the other documentation of the Integration Fund Programme (independent assessment);

Name of indicator	Target value
Number of workers fulfilling the tasks related to the system of fund management and control	1
Number of workers of the joint system of management and control	1
Number of created internet sites on the fund	1
Number of published calls for proposal of grant applications	1
Number of computer sets for workers of management and control system	2
Number of USB keys	2
Number of printers	2
Number of translation materials (annual programme 2009, progress report, final report, documentation of the management and control system)	5
Number of attended trainings related to the system and fund management	2
Number of controls in place per one project	2
Number of information meetings with grant recipients	4
Number of sessions of committee for Solidarity and Management of Migration Flows	1
Number of contracts for works with external colleague of the responsible authority	3
Number of lectures, educational activities with knowledge on the fund	3
Number of articles on the actions co-financed from the fund published in the national periodic	2

4.3 Visibility of EC funding

Technical assistance is financed 100% from the EU budget, i.e. technical assistance from national budget is not financed. Seeking to guarantee the visibility of EC financing, the established requirements will be followed. The public procurement will be organised in order to create the logo for the Integration fund Programme in Malta. It will be compulsory to mark the documentation of the Integration Fund Programme and the acquired assets with the above mentioned and other mandatory symbols.

All expenses must be justified by the verifiable supporting documents (for example, invoices, receipts, official cheques and documents justifying labour expenditures, etc) that must be directly related with technical assistance measures and documents proving the payment (for example, an official abstract of bank account expenditure voucher and other document proving the payment was made in conformity with the expenditure supporting documents).

The actions related to the visibility and informing on the programme shall be implemented in compliance with the ***Plan of visibility of the European Fund for the Integration of third-country nationals 2009*** which the responsible authority shall adopt in the form of the internal act. These actions are planned and implemented in compliance with legal regulations of the

EU. The plan of visibility of the European Fund for the Integration of third-country nationals contains also the rules of technical assistance visibility.

The responsible authority shall ensure the visibility via:

- the location of the EU sign on all written documents and materials which the responsible authority adopts (calls for proposal of project designs, directions, forms of grant application, written correspondence with grant applicants as well as grant recipients etc.);
- designation of all actions financed from the technical assistance with the sentence: *“Project is co-financed from the European Fund for the Integration of third-country nationals”*;
- location of the EU sign on all technical devices purchased from the technical assistance of the fund
- location of the EU sign and information on co-financing from the European Fund for the Integration of third-country nationals on all information materials, leaflets, documents etc.;
- location of the EU sign and information on the European Fund for the Integration of third-country nationals in the premises of the responsible authority (e.g. in entrance premises, offices etc.);
- informing participants on co-financing of the action from the European Fund for the Integration of third-country nationals in case of organizing conference, seminar, training.

All publications on which the information on co-financing from the European Fund for the Integration of third-country nationals shall appear, shall concurrently contain the information about the fact that the publication expresses the opinions of the author and the European Commission is not responsible for its content and use.

The responsible authority ensures:

a. Informing expected grant recipients

The responsible authority shall select the information every year which it shall not publish due to security measures. The information for expected grant recipients relate especially to:

- the conditions of eligibility for acquisition of financing within the annual programme;
- the description of procedure and time schedule of the evaluation and selection of grant applications;
- the evaluation criteria for the project selection;
- contact data for persons which may provide information on the annual programme.

b. Informing the public on the programme and projects co-financed from the European Fund for the Integration of third-country nationals

The responsible authority shall organize an information meeting after the approval of the annual programme which shall be aimed at presentation of priorities and objectives of the annual programme first week of June 2009. The approved multi-annual programme shall be

placed on the internet site www.eupa.org.mt with the information on the European Fund for the Integration of third-country nationals on which the programme for the life cycle of the programme and all annual programmes shall be published. The site shall also contain a list of approved projects co-financed from the European Fund for the Integration of third-country nationals, list of grant recipients and amount of the allocated grant. The reference to the stated internet site shall be notified by the responsible authority to the Commission.

ANNUAL PROGRAMME 2009
European Fund for Integration of Citizens of the Third Countries – MALTA

Annual Programme - Draft Financial Plan
Table 1 - Overview table

Member State: Malta

Annual programme concerned: Year 2009

Fund: The European Fund for the Integration of Third-Country Nationals

<i>(all figures in euro)</i>	Ref. Priority	Ref. specific priority (1)	Community Contribution (a)	Public Allocation (b)	Private Allocation (c)	TOTAL (d= a+b+c)	% EC (e=a/d)	Share of total (f=d/total d)
Action 1:	1	1	20,217.00	6,739.00		26,956.00	75.00%	4.68%
Action 2:	1	3	94,365.00		31,455.00	125,820.00	75.00%	21.86%
Action 3:	1	3	104,200.00	34,734.00		138,934.00	75.00%	28.77%
Action 4:	1	4	45,019.38	7,503.24	7,503.24	60,025.86		
Action 5:	2	2	90,520.00		30,173.00	120,693.00	75.00%	25.60%
Action 6:	2	2	19,158.00	6,386.00		25,544.00	75.00%	4.44%
Action 7:	3	5	54,000.00		30,400.00	84,400.00	64.4%	35.6%
Action 8:	3		30,789.00	10,263.00		41,052.00	75.00%	0.00%
Action 9:	4		26,000.00	9,000.00		35,000.00	74.6%	0.00%
Technical assistance			62,014.41			62,014.41	100%	0.00%
Other operations (2)								0.00%
TOTAL			546,282.79	74,625.24	99,531.24	720,439.27	75.4%	100.00%

(1) if appropriate

(2) if appropriate

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Ministry for Education, Culture, Youth and Sport

