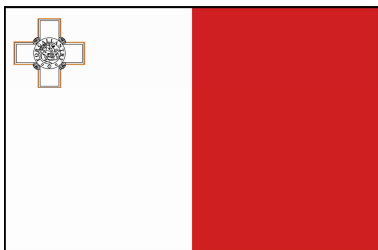


Overview of the ERF 10th Call AP 2012 28th February 2013

Marika Borg
Funds and Programmes Division, OPM



General Programme Solidarity & Management of Migration Flows

European Refugee Fund (ERF)

Information Session being part-financed by the European Union

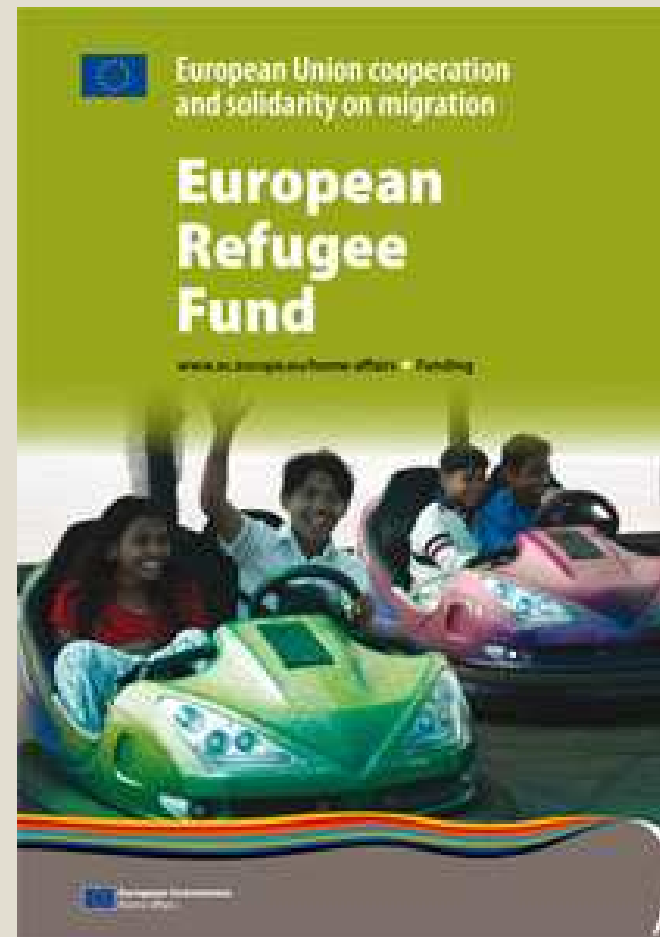
100% Technical Assistance

Sustainable Management of Migration Flows



European Refugee Fund

Second Call under
Annual Programme 2012



European Refugee Fund

Eligible Applicants –

- Public Bodies charged with the welfare of the target group
- Other public or private body (including local authorities), NGOs, and any other organisation with the capacity and mandate to undertake this action

European Refugee Fund

Target Groups –

- Refugees
- Persons enjoying subsidiary protection
- Asylum Seekers

European Refugee Fund

Action 1, Activity 2

- Provision of Material Aid in the centres
- Such as bed sheets, pillows, blankets, food, medical care



European Refugee Fund

Indicators

- The continuous supply of food and other necessities;
- Improved standard of living within the accommodation centres through the provision of material and medical aid.

European Refugee Fund

Action 2, Activity 5

- Continued provision of educational services



European Refugee Fund

Indicators

- Increase of educational services for asylum seekers and beneficiaries of protection

European Refugee Fund

Budgets

Priority Axis 1	Action	Activity	EU Contribution (75%)	Beneficiaries Share (25%)	Total
1	1	2 - Provision of material aid in the centres	€ 197,509	€ 65,835.00	€ 263,344.00
	2	5 - Continued provision of educational services	€ 126,066	€ 42,022.00	€ 168,088.00
		Total	€ 323,575	€ 107,857.00	€ 431,432.00

European Refugee Fund

Visibility

- Detailing the name of the project, the name of the Fund, the co - financing rate (75%-25%)
- Over €100,000 - permanent plaque



European Refugee Fund

Eligibility Criteria:

Applications must be submitted by the **28th March 2013, noon**, at the Funds and Programmes Division, Triq il-Kukkanja Santa Venera.

Application for project proposals under the European Refugee Fund (ERF)

Call for Proposals Annual Programme 2012 (Tenth Call)

The total amount of funds available under Annual Programme 2012 for the tenth call is €323,575.00. Subject to availability, of funds up to a maximum of 75% of the total eligible cost of projects can be co-financed by the Fund.

The details given in this application form will be used as a basis for eligibility and project selection. The information provided will be utilised to ensure that the project is eligible for funding and will be completed within the set targets and complements the objectives set in the ERF Annual Programme 2012, <http://www.fpd.gov.mt>. Where appropriate, guidance notes have been included to explain in further detail how the various sections need to be filled in.

All public and private entities, Voluntary Organisations, Non-Governmental Organisations, social partners and international organisations are eligible to submit their project proposals.

Applicants must respect the following instructions:



- Applications should be type written and, with regards to signatures, in **BLUE INK**.
- This application form is applicable to the following actions falling under the Priority Axis 1 of ERF Annual Programme 2012. The table hereunder also indicates the funds allocated to each action.

Priority Axis 1	Action	Activity	EU Contribution (75%)	Beneficiary's Share (25%)	Total
1	1	2 - Provision of material aid in the form of...	€ 197,000	€ 80,000.00	€ 287,000.00
	2	3 - Continued provision of educational services	€ 126,000	€ 42,000.00	€ 168,000.00
Total			€ 323,000	€ 107,000.00	€ 430,000.00

- 1 spiral bound original copy. Each page must be initialised by the Project Leader and the signatures of legal representative must be signed at the last page in blue ink;
- 5 spiral bound copies of the application form;
- 1 electronic version on CD of this application form must be submitted. It is important that the full application form, including all annexes, are provided;
- Applicants should refer to the notes annexed to this document when completing this form;
- The Council Decision regulating this fund is 2007/573/EC. Applicants should be aware of the requirements of the regulation and the rules of its implementation - Commission Decision 2009/22/EC as amended by Commission Decision 2009/533/EC, 2010/168/EC and Q2011) 129), available on <http://www.fpd.gov.mt>;
- Any enquiries about the completion of the form should be sent to fpd.opm@gov.mt until the 21st March 2013.

Applications should be submitted in person to the Funds & Programmes Division, Office of the Prime Minister, 166 (i) Kukkanja, Santa Venera SVR 1411 by not later than noon, Thursday 28th March, 2013.

For Office Use Only	Reference Number:
	Date of Receipt:

General Programme Solidarity & Management of Migration Flows
 European Refugee Fund
 Project proposal to be co-financed by the European Union
 Co-financing rate: 75% EU Fund, 25% Beneficiary Funds
 Sustainable Management of Migration Flows

European Refugee Fund

Eligibility Criteria:

- The Application submitted must be complete

GENERAL PROGRAMME SOLIDARITY AND MANAGEMENT OF MIGRATION FLOWS	
European Refugee Fund (ERF)	
Annual Programme 2012	
<small>Please fill in all relevant sections of this application. It is compulsory to annex ALL documents requested in the check list. Please consult the ERF Annual Programme 2012 to find all the information pertaining to each action.</small>	
CHECK-LIST	
The Responsible Authority requests 1 original spiral bound copy of the application form (each page initialised, with signatures of the legal representative signed in blue ink), 5 spiral bound photocopies and a soft copy (on CD) of each application and its annexes.	
1 spiral bound grant application in original form, duly completed and signed in original by the person authorised to enter into legally binding commitments on behalf of the applicant (each page initialised and signatures required) (obligatory at application stage)	
5 spiral bound copies including the annexes (obligatory at application stage)	
Soft copy (on CD – preferably in word and PDF format) of the application form and its annexes (obligatory at application stage)	
Annex I: Log frame on the implementation of the project (obligatory at application stage)	
Annex II: Financial Identification Form & Bank Details (not obligatory in case of government bodies/obligatory at application stage in case of VOs, NGOs and private entities – applicable also for partners)	
Annex III: Declaration by Partner Organisation (one for each partner organisation) (obligatory at application stage where applicable) Please indicate number _____	
Annex IV: 'Detailed Budget Estimate Report' duly completed (Excel Format) (obligatory at application stage)	
Annex V: Legal Entity Form (not obligatory in case of government bodies/obligatory at application stage in case of VOs, NGOs and private entities – applicable also for partners)	
Annex VI: Declaration from the VAT Department (for entities who are claiming VAT as an eligible cost) stating that the organisation claiming VAT will not be recovering VAT for this particular project – applicable also for partners)	
Annex VII: Declaration from the head of the organisation stating that the organisation is not receiving an operational grant from the European Union budget (not obligatory in case of government bodies/obligatory at application stage in case of VOs, NGOs and private entities – applicable also for partners)	
Annex VIII: One copy of the Deed of Foundation/Statute/Articles of Association (not obligatory in case of government bodies/obligatory at application stage in case of VOs, NGOs and private entities – applicable also for partners)	
Annex IX: Proof of Co-Financing: Audited accounts for 2011. In case these are not available, the organisation should submit the audited accounts for 2010, the management accounts for 2011 and a written justification. (not obligatory in case of government bodies/obligatory at application stage in case of VOs, NGOs and private entities – applicable also for partners who are co-financing the project)	
Annex X: Proof of Co-Financing – Joint declaration by executive/head and treasurer/financial controller(not obligatory in case of government bodies/obligatory at application stage in case of VOs, NGOs and private entities – applicable also for partners who are co-financing the project)	
Annex XI: Copy of certificate of enrolment as a voluntary organisation (where applicable) or a copy of application and acknowledgement or exemption from relevant authorities (not obligatory in case of government bodies/obligatory at application stage in case of VO's, NGOs and private entities – applicable also for partners)	
Annex XII: Europass CV of Project Leader (obligatory at application stage)	
Annex XIII: Organigram/Organisation Chart of the Administration Structure of the proposed project (obligatory at application stage)	
Annex XIV: Other supporting documentation:- _____ _____ _____	

European Refugee Fund

Eligibility Criteria:

- The Applicant and its partners shall be an eligible applicant (i.e. National public or local authorities, established non-governmental organisations (NGOs), public or private bodies)

European Refugee Fund

Eligibility Criteria:

- The Applicant and its partners must declare to implement the project respecting the non profit principle laid down in Article 14 (2) of the basic act.

European Refugee Fund

Eligibility Criteria:

- The proposed action has a duration that does not exceed the implementation period of the Annual programme 2012 that is the 30th June 2014.

European Refugee Fund

Eligibility Criteria:

- The objectives of the proposed activities correspond to the relevant objectives defined in the Annual Programme which can be downloaded from www.fpd.gov.mt

European Refugee Fund

Eligibility Criteria:

- Provide proof of co-financing
- Audited accounts for 2012. In case these are not available, the organisation should submit the audited accounts for 2011, the management accounts for 2012 and a written justification
- Joint declaration by executive/head **and** treasurer/financial controller

European Refugee Fund

Eligibility Criteria:

- Address at least one of the indicator in the relative key action of the ERF Multi Annual Programme which can be downloaded from www.fpd.gov.mt

European Refugee Fund

Eligibility Criteria:

- Project remit in line with the mandate of the Beneficiary

European Refugee Fund

Eligibility Criteria:

- The action does not involve state aid.

European Refugee Fund

Entities to Contact -

- VAT Department
- State Aid Monitoring Board

Timeframe	Tasks	Time scales/Completion dates
Stage 1: Call for proposals & Application Process	Call for project proposals	14 th February 2013
	Deadline for applications	28 th March 2013
	Appraisal of applications	Q2 2013
	Grant Agreements issued	Q2 2013
	Grant Agreements returned & finalised	Q2 2013
Stage 2: Project Implementation	<ul style="list-style-type: none"> • Delivery of activities • RA (Thematic) Monitoring • Submission of FO2 forms • RA on the spot checks • RA supports to projects • Submission of interim reports • Project funding 	Q2 2013 onwards
Stage 3: Project Completion	<ul style="list-style-type: none"> • Final reporting on all implementation and financial aspects of the project • Finalising any legal aspects of the project • Submission of final report to RA 	Within 3 months of project end date
End of Eligibility period for selected projects		30 th June, 2014

Application & Guidance Notes

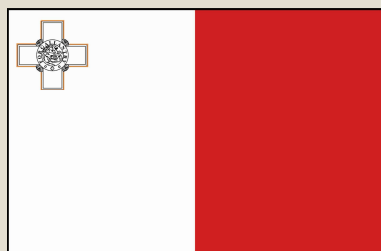
- The Application and Guidance Notes to the application can be downloaded from the link below:

https://secure2.gov.mt/fpd/news_events

Thank you for your attention

**Funds and Programmes Division
Office of the Prime Minister
Triq il-Kukkanja
Santa Venera SVR 1411
email: fpd.opm@gov.mt**

Tel: 2200 1113



**General Programme Solidarity & Management of
Migration Flows**

European Refugee Fund (ERF)

Information Session being part-financed by the European Union

100% Technical Assistance

Sustainable Management of Migration Flows

